

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**December 16, 2014 – LCCH BOARD ROOM
1:33 PM – 2:48 PM**

MEETING MINUTES

CALL TO ORDER

Tom Warren called the meeting to order at 1:33 p.m.

Members Present:

Tom Warren, Chairman
Mary Signorelli, Vice Chairman
Phyllis Gleasman, Secretary

Member Present By Phone:

Jim Wall, Commissioner

Members Not Present:

Fred Miller, Commissioner

Others in Attendance:

Kevin Abel, CEO
Vickie Bodle, CFO
DeLynn Cook, HR & Risk Management
Emmit Aston, Foundation Board Member
Arnold Baker, CCFD #5 Chief
Carol Velazquez - CNO

Katherine Jerald – Foundation Executive
Richard Uhlhorn, GoLakeChelan
Larry Hibbard, Community Member
Lee Tinsley, Utilization Review
Celeste Thomas, Marketing

REVIEW OF MISSION:

- Our Mission is to provide patient-centered, quality healthcare with compassion and respect.

OTHER BUSINESS:

- Richard Uhlhorn made a statement that he received facebook comments about the hospital selling the apartment building.
- Katherine Gerald thanked the caregivers for the \$22,000 in gifts.
- Emmit Aston announced the Foundation is progressing forward with their Annual Giving Campaign and thanked the commissioners for allowing the foundation an executive director.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of November 25, 2014
2. Financial & Business Office Report
3. Vouchers/Warrants; \$702,225.73, in payroll direct deposits; \$395,732.92. Write offs: \$111,542.48 in bad debt, Charity Care: \$38,649.84, Bankruptcy: \$0.00, with combined total of \$150,192.32.
4. Policies and Procedures
 - Café Hours of Service
 - Per Diem Relief Staff Requirements
 - Room Service
 - Sanctuary Suicide Crisis
 - Hospital Parking Regulations (CAH)
 - Hot Work Operations Policy
 - System of Policy & Procedures

SPECIAL REPORTS:

- **Logo – Celeste Thomas, Marketing**
 - Celeste presented a power point presentation on changing the logo due to the merger with Lake Chelan Clinic. An appropriate tag line that represents both our hospital and clinic services needs to be established. The Board would like to research it more.

- **Strategic Plan Approval – Kevin Abel, CEO**
 - The Strategic plan was revisited and updated to include the approved changes and to remove the changes that have already been accomplished. Some of the changes involved;
 - Replacing Planetree with hospital plan
 - Using Critical Hospital benchmarks for finance,
 - Maintain the EMR,
 - Redoing the interior infrastructure of clinic and moving surgeons down to clinic.
 - Creating a master facility plan in a year's time.

- **Clinic Space Discussion – Kevin Abel, CEO**
 - LCCH would like to move Dr. Schkrohowsky, Dr. Witt and Dr. Tagge into the same clinic space as the family practice physicians. The reimbursement is better for the surgeons under the provider based rural health clinic regulations vs. the provider based regulations they currently operate under. Operational benefits include sharing one clinical EMR, sharing support staff, having one clinic number and proximity of physicians for referrals. The downside is the need to have a designer look at the LCC building and potential cost for minor renovation that may be outside the context of a facilities master plan.

- **Lake Chelan Community Apartment Funding – Kevin Abel, CEO**
 - Grant funding from the Wenatchee Housing Authority has been verified for the purchase of Lake Chelan Community Apartments for \$680,000 along with funds to upgrade the building. A short amendment to extend the closing dates of the current purchase and sale agreement was approved by the board. The sale has been reviewed by the hospital attorney.

STATE OF THE HOSPITAL REPORTS

- **Operating Report –Kevin Abel, CEO for Brad Hankins, COO**
 - Occupancy for the two story module is scheduled to begin at the end of this week with the 1st floor.
 - Brad met with Paul, the owner of the clinic about the interior remodeling project.
 - Eric Flynn is currently working with Dr. Schkrohowsky.

- **Quality Report & Patient Care Services – Carol Velasquez, CNO**
 - The Rural Health Quality Network Board is distributing a ballot to the membership, proposing to dissolve the RHQN. External peer review services, survey preparedness inspections, and other educational offerings would move to Washington Hospital Services, and quality/performance improvement services would move into the WSHA Patient Safety Program effective January 1, 2015.
 - Dr. Kevin Morris, DPM, started seeing podiatry patients in the Specialty Clinic today. He met with our teams to begin preparations to start performing surgeries here in January or February

- **Chief Financial Officer – Vickie Bodle, CFO**
 - November closed with net income at \$46,319.49 for the month. Year to date net income is \$97,492.92.
 - AR days 70.2.

- **Chief Executive Officer –Kevin Abel, CEO**
 - **Dr. Torrez** – Due to family circumstances, Dr. Torrez will not be able to stay in Chelan. A second interview with a physician will take place on Thursday December 18th.
 - **Level IV Trauma Service Approval** – The State of Washington Department of Health certified LCCH with the Level IV Trauma Service Designation.
- **Grants Management Northwest** – Lake Chelan Community Hospital would like to coordinate future grants efforts with the Foundation’s grant writer Dr. Garrett.

OLD & NEW BUSINESS

Action Items: It was m/s/c to approve

1. Resolution
Resolution #544 Purchase Sale Amendment for Lake Chelan Community Apartments

2. Credentialing:

Alissa L. Camden, M.D.
Charles J. Bouis, CRNA
Jacob A. Rivero, MD
Gillian S. Shaw, MD
Rebecca Y. Mandell, M.D.

Provisional
Provisional
Initial Appointment
Locums
Resident

Emergency Dept.
Anesthesiology
Emergency Dept.
Family Medicine, CVCH
Family Medicine
Proctor: Dr. Harberd

MEETING ADJOURNED:

- Meeting adjourned @ 2:48 P.M.

Submitted:

Shelley Gleasman

Board Secretary

01/27/2015

Date

Attest:

Kevin Abel

Kevin Abel, CEO

1-27-2015

Date