

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2  
LAKE CHELAN COMMUNITY HOSPITAL  
MEETING OF THE GOVERNING BOARD**

**January 24, 2012 – LCCH BOARD ROOM  
1:30 PM – 4:55 PM**

**MEETING MINUTES**

**CALL TO ORDER**

Tom Warren, Chairman, called meeting to order at 1:30P.M.

**Members Present:**

Tom Warren, Chairman

Mary Signorelli, Commissioner

Phyllis Gleasman, Commissioner

Fred Miller, Commissioner

**Members Attending by Phone:**

Jim Wall, Vice Chairman

**Others in Attendance:**

Kevin Abel, CEO

Brad Hankins, COO

Terry Johnson, Environmental of Care Mgr

Lee Tinsley, Emp. Health/Inf. Control, UR

Mike Billings, Caribou Trail/Mid Valley Hosp, CEO

Celeste Thomas, Marketing

Cindy Broderson, Credit Svcs.

Robert Wiegenstein, CFO

Jerri Dion, Business Office Manager

Karl Jonasson, EMS

Mary Pat Schoffield, Community Member

Dee Cook, Human Relations

Arlene Abbot, Community Member

Bernice McCulley, Community Member

**REVIEW OF MISSION:**

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

**OTHER BUSINESS:**

- Jerri Dion introduced Cindy Broderson, new employee with Credit Services.

**OATH OF OFFICE**

- Mary Signorelli was sworn in as a Member of the Board of Directors, for position #5.

**ELECTION OF OFFICE:**

- Tom Warren was elected as Chairman
- Jim Wall was elected as Vice Chairman
- Phyllis Gleasman was elected as Secretary

**CONSENT AGENDA:**

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of December 13, 2011.
2. Financial & Business Office Report
3. Vouchers/Warrants: \$1,046,795.46 in payroll direct deposits; \$900,982.57.  
Write-Offs were delayed for further discussion.

## **SPECIAL REPORTS:**

### **Caribou Trail Orientation – Mike Billings, Mid-Valley Hospital CEO**

- Caribou Trail is owned by five hospitals; Mid Valley Hospital, North Valley Hospital, Three Rivers Hospital, Grand Coulee Hospital and Lake Chelan Community Hospital. Mid Valley Hospital is the primary owner at approximately 55% ownership, LCCH has a small stake at 3-5%.
- The physicians were recruited with an inter-local agreement to bring orthopedics to the area by paying for their medical education and have them sign a contract to work off their education for 3-5 years. Dr. Schkrohowsky joined us in December 2011 and the other physician is to join us in 2014.
- Each facility pays for services in relation to the number of RVU's used.

### **Critical Access Hospital Annual Review –Dee Cook**

- Dee presented the Critical Access Hospital Annual Review which is a survey required by Department of Health and Medicare consisting of statistics, service changes, and accomplishments for the past 18 months. The CAH Annual Review was approved by the Board.

### **Annual Review of Quality Improvement Plan – Brad Hankins**

- Brad presented the Annual Review of Quality Improvement which is mandated to be reviewed on a periodic basis; changes, updates of policies and committees, and benchmark activities. Board reviewed and approved the 2011 LCCH Quality Improvement Plan as a standalone plan.

### **Organization Chart - Kevin Abel**

- The Organization Chart was presented with a couple changes. Ivan Pawlowicz has been named the Chief of Behavior Health Services and the CRNA's are under the direction of the Chief Medical Officer. Board reviewed and approved the 2012 Organization Chart.

### **Commissioner Assignments/ Review Bylaws**

- Tom Warren - Caribou Trail Representative  
Med Staff
- Jim Wall - Quality
- Fred Miller - Finance  
Retirement
- Phyllis Gleasman - Credentialing
- Mary Signorelli - Vouchers/Accounts Payable
- The Commissioner Bylaws were reviewed and approved.

### **Replacement Hospital Update – Kevin Abel**

- Kevin gave a presentation on the replacement hospital outlining the need for a new facility and the planning associated with the replacement hospital.
- The Board agreed to move forward with the replacement hospital plan.

### **4<sup>th</sup> Quarter LCCA Financials – Bob Wiegenstein**

- Bob reviewed the 4<sup>th</sup> quarter LCCA financials. The ending cash balance was \$5,212. Lake Chelan Community Hospital contributed capital of \$46,000 for a new roof. The pay down of mortgage was \$21,182 with a balance remaining at the end of the 4<sup>th</sup> quarter of \$87,947.

#### **4<sup>th</sup> Quarter Quality Dashboard Report – Brad Hankins**

- The quarterly Quality Dashboard shows all measures within target goals except medication errors and medication reconciliation. No adverse patient events related to medications were reported.

### **STATE OF THE HOSPITAL REPORTS**

#### **Quality Report –Brad Hankins, COO**

- The monthly Quality Report shows restraints were used one time in MSU. The ER had one AMA in December. Sanctuary had one patient fall with no injury and one patient fall with a minor injury. Sanctuary also had one near miss medication error and one that reached the patient without an untoward effect.

#### **Patient Care Services – Carol Velasquez, CNO**

- Census is low in the hospital right now but we are looking forward to 3 babies due over the remainder of this month.
- We are still recruiting for the Occupational Therapist position and are actively interviewing for the Physical Therapist/Physical Therapist Assistant position. We are also interviewing experienced candidates for the night shift OB RN.
- Dr. Schkrohowsky has had three days in the Specialty Clinic so far. Due to his conservative approach, only imaging and therapeutic services have been generated.
- From review of HCAHPS and quality data surveys, three of the highest priorities for nursing in 2012 are to improve safe administration of medications, improve fall prevention, and create a more healing environment by identifying way to decrease noise during all hours of the day.
- Two Nurse Managers, Sheri Krupla from Med-Surg, and Kerry Stewart from the Emergency Department will be participating in an eight workshop series for Emerging Nurse Leaders, being presented through NWOE.
- Nurse Salons have been started to provide the opportunity for nurses to come together in a safe environment to discuss their interest in nursing, and to have an opportunity for healing and to maintain hope.

#### **Chief Medical Officer – John Kremer, MD, CMO**

- Dr. Dodson will be joining us the first of April.
- Three physicians from the community will job share the FTE in the Emergency Room. They are Dr. Waszkewitz, Dr. Larsen & Dr. Harberd.

#### **Chief Financial Officer – Robert Wiegenstein, CFO**

- December 2011 closed with net loss of (\$53, 165) \$17,121 more than the budgeted loss of (\$36,044) for the month.
- Our YTD net income was still positive at \$544,398, which was \$199,948 under our budget of \$744,345.
- Our total Operating Revenue for the month was \$1,505,343, which was \$91,374 over budget due to the Meaningful Use incentive payment from the state for \$397,000 reducing the high contractual deduction.
- Write offs: \$236,257.13 in bad debts for referral to collections agency (ies) per LCCH policy, Charity Care: \$52,090.17 Bankruptcy: \$131.25, with combined total of \$288,478.55. Board reviewed and approved write offs.

#### **Chief Executive Officer – Kevin Abel, CEO**

- LCCH to add an additional Physical Therapist due to a 39% increase in patients.
- Maintenance has purchased a used truck with snowplow to replace the 1984 truck.

- Foundation to be hosting the "Affairs of the Heart" on February 6<sup>th</sup>.
- Foundation donated \$13,500 for a heart monitor at the January 5<sup>th</sup> Foundation Board meeting.
- The next steps on the replacement hospital are regulatory issues. Certification from Department of Health, construction review, and the CMS 75% ruling.

**OLD AND NEW BUSINESS**

- Action Items: It was m/s/c to approve

- Resolution:

#494 Excess Surplus  
#496 HUD Signatures

- Credentialing the following Providers.

Linda Strand, MD	Re-Appointment	Radiology
William Berg, MD	Re-Appointment	Telehealth-Neurology
Todd Czartoski, MD	Re-Appointment	Telehealth-Neurology
Thomas Deuel, MD	Re-Appointment	Telehealth-Neurology
Matthew Edwardson, MD	Re-Appointment	Telehealth-Neurology
Tom Kushner, DO	Re-Appointment	Telehealth-Neurology
William Likosky, MD	Re-Appointment	Telehealth-Neurology
Lee Loung Liou, MD	Re-Appointment	Telehealth-Neurology
Shelia Smith, MD	Re-Appointment	Telehealth-Neurology
Kenneth Jones, MD	Re-Appointment	Plastic Surgery

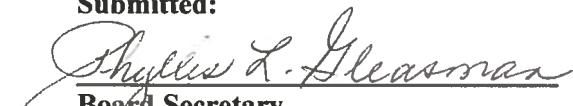
**EXECUTIVE SESSION:**

- 3:45 P.M. Commissioner Tom Warren announced Board Members would convene into Executive Session at 3:50 P.M. to discuss the Administrator's annual performance review.
- Commissioners reconvened into regular session at 4:50 P.M. with the approval of Resolution #495.

**MEETING ADJOURNED:**

- Meeting adjourned @ 4:55P.M.

**Submitted:**

  
 Board Secretary  
 Date 2/28/2012

**Attest:**

  
 Kevin Abel, CEO  
 Date 2/28/2012